FORM 4 – REQUEST FOR ADJOURNMENT

**Discipline Committee of the
Ontario College of Pharmacists**

**IN THE MATTER OF** the *Regulated Health Professions Act, 1991*, S.O. 1991, c.18, as amended, and the regulations thereunder, as amended;

**AND IN THE MATTER OF** the *Pharmacy Act, 1991*, S.O. 1991, c.36, as amended, and the regulations thereunder, as amended;

**AND IN THE MATTER OF** the *Drug and Pharmacies Regulation Act,* R.S.O. 1990, c.H.4, as amended, and the regulations thereunder, as amended;

**AND IN THE MATTER** of allegations of proprietary/ professional misconduct/ incompetence referred by the Accreditation/ Inquiries, Complaints and Reports Committee to the Discipline Committee of the Ontario College of Pharmacists regarding *(Member’s Name)* .

**REQUEST FOR ADJOURNMENT**

1. A request for adjournment is being made by:

 [ ]  the College [ ]  the Member [ ]  jointly, by both parties

1. The hearing has:

[ ]  commenced, and has been scheduled as follows:

 dates heard:

 dates remaining:

**OR**

 [ ]  not commenced and is scheduled for the following date(s):

1. The reason for the request is:

1. The nature of the allegations against the Member are (or attach a copy of the Notice of Hearing):

1. If the request is not being made jointly, confirm that the other party has been advised that this request is being made and set out their position on the request:

1. Provide at least six alternative dates or sets of dates, as the case may be, that the parties are available for the matter to proceed, which fall within 60 days of the date(s) requested to be adjourned:

Today’s Date:

Name, address, and telephone and facsimile number of the requesting party or their representative:

*Signature of requesting party*

By signing this request for adjournment, the person identified above confirms that s/he has delivered a copy of this form to the party(ies) set out below and that the information contained in this form is accurate.

TO *(Name, address, and telephone and facsimile number of the responding party or their representative)*:

*For completion by the Chair/Chair of the Panel*

[ ]  The *(Chair/Chair of the Panel)*       is granting this request for adjournment on
 the following terms, if any:

[ ]  The *(Chair/Chair of the Panel)*       is not granting this written request for adjournment.

AND, where applicable, the Chair is directing that the request for adjournment be heard and disposed of by way of:

[ ]  teleconference

[ ]  motion under Rule 5 before the Chair

[ ]  motion under Rule 5 before the hearing panel, or

[ ]  other

|  |  |
| --- | --- |
|      *Date* |       *Signature of Chair/Chair of the panel* |